

# Overseas Parcels Service

## Contract Facilities

Customers sending large quantities of parcels may be interested in two contract services. One is a service available for postings of 300 kgs per week for which special tariffs are available. The other is a consolidated service for average postings of 100 kgs to any one country. The customer does his own sorting in return for low rates. This service is known as Accelerated Surface Post and is available to Australia, Canada, USA, South Africa and New Zealand. It is much faster than surface mail and often costs very little more. Contact the Postal Sales Representative at your local main Post Office for further details.



## Payment

*There are several methods available:*

- Postage Stamps — for one-off postings
- Franking Machine Impressions — for firms with meter machines.
- Paid Stamp Impressions — for firms wishing to post on account and sending no less than 20 parcels at any one time.
- Printed Postage Impressions — for contract posters only.

## Supplementary Services

These comprise EXPRESS DELIVERY, CASH ON DELIVERY (normal trade charge limit of £100 but £1000 to some European countries); INSURANCE (maximum limit £1000) and FRANC DE DROITS. The FDD service enables the sender to prepay customs and other charges, on payment of a small surcharge.

## General

All air parcels must carry blue air mail parcel labels close to the address wherever it appears. Remember to put the sender's name and address at right angles to the recipient's address. Compensation may be paid for ordinary parcels lost or damaged in the post up to a maximum of £25; the amount paid depending on the weight of the parcel. Exporters of goods should check whether a commercial invoice or certificate of origin is required. See the Post Office Guide in the entry for the country concerned.

## For further information









If you are exporting or are exploring international markets and are interested to know what more the Post Office can offer by way of other services, then contact the Postal Sales Representative at your local main Post Office.

# Royal Mail Overseas Parcels

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If your business involves sending goods overseas, either by air or by surface, then the Post Office is your best friend. We've solid experience in every aspect and a global network at your disposal. Just look at the advantages of using an efficient and well-tried system.

-  Service available to almost every country in the world.
-  Size and weight limits are generous; there are no minimum weight restrictions.
-  Simplified customs documentation.
-  The outlet to all major overseas markets is as near as your local main post office — over 19,000 accept your parcels.
-  Larger consignments can be collected from your premises.
-  Virtual door-to-door service (only a few countries make a minimal charge for delivery).
-  Choice between air and surface.
-  Attractive contract terms for large users.

## Charges

Total charges are easily determined from the Postal Rates Overseas Compendium, free from your post office. You'll find them keenly competitive. Just ask at the counter.

Once postage has been paid there are no hidden extras; handling or documentation charges can often amount to a third of the bill with other carriers. It includes everything, even UK customs clearance.



## Size and Weight

The normal weight limit is 10 kgs but parcels weighing up to 20 kgs may now be sent to many countries. The normal size limits are 1.05m length and 2m length and girth combined but we can now accept parcels up to 1.5m length and 3m length and girth combined (2m girth for air parcels) to many countries. Ask at your local main post office about the conditions of acceptance for the larger and heavier parcels.



## Packing

Advice on packing can be found in the Post Office Guide.

## Documentation

Customs forms, readily available at any post office, are simple and straight-forward to complete. They comprise declaration and despatch notes. Details of the forms needed for each country are given in the Compendium. If you send large quantities of parcels, then it might be worth your while obtaining packs of aligned forms from one of the following suppliers: SITPRO or FORMECON SERVICES LTD. (Addresses are given in the Compendium.) Adhesive envelopes to be used for attaching all loose documents to parcels are available at the counter.

Goods exported by post are exempt from VAT but each item valued over £10 must bear the VAT label 444 obtainable from customs VAT offices.

